

# PASADENA INDEPENDENT SCHOOL DISTRICT

## Board of Trustees Election

### May 6, 2023



### FILING FOR A PLACE ON THE BALLOT

FIRST DAY TO FILE:	Wednesday, January 18, 2023
DEADLINE FOR FILING:	Friday, February 17, 2023 (received in office; not postmarked)
BALLOT DRAWING:	Monday, February 27, 2023, @ 8:30 a.m. PISD Admin Bldg., Board Room

A candidate must complete and submit an official Application for a Place on the Ballot and all other required forms **in PERSON, by MAIL, by E MAIL, or by FAX** as indicated below:

Pasadena Independent School District  
Election Office, Room F-6  
1515 Cherrybrook Lane, Pasadena, Texas, 77502  
or via e-mail to [PISDTrusteeElection@pasadenaisd.org](mailto:PISDTrusteeElection@pasadenaisd.org)  
713.740.0027 phone • 713.740.5874 fax

Monday through Friday  
8:00 a.m. – 4:30 p.m.  
(Open until 5:00 p.m. on all election and financial reporting deadline days.)  
There is no filing fee.

### CANDIDATE APPLICATION PACKET

- Candidate Contact Information Form *(Form completion is optional.)*
- Application for a Place on the Ballot *(Form completion is required.)*
- FORM CTA Appointment of a Campaign Treasurer by a Candidate *(Form completion is required.)*
- FORM C/OH Candidate Office Holder Campaign Finance Report. *(Form completion is required.)*
- FORM CFCP Code of Fair Campaign Practices *(Form completion is optional.)*

### ADDITIONAL RESOURCES AND GENERAL INFORMATION

- *Texas Association of School Boards Guide for School Board Candidates*
- Campaign Finance Guide for Candidates and Officeholders
- Instruction Guides for FORMS CTA and C/OH
- School Board Policy
- School District Map
- Texas Ethics Commission Guides
  - ❖ Political Advertising Guide
  - ❖ Prohibition Against Using School District Resources for Political Advertising

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### QUALIFICATIONS FOR APPLICANT

(Please refer to the Texas Election Code chapter 141 for all information regarding eligibility for public office.)

According to the Texas Election Code, an individual is eligible to be a candidate for, or elected or appointed to, a Texas school board if the individual:

1. is a United States citizen;
2. is 18 years of age or older;
3. has not been determined by a final judgment of a court to be totally or partially mentally incapacitated;
4. has not been finally convicted of a felony from which the individual has not been pardoned or otherwise released from the resulting disabilities;
5. has resided continuously in the state for twelve (12) months and in the Pasadena Independent School District for six (6) months immediately preceding the filing deadline;
6. is registered to vote in the territory from which the office is elected;
7. satisfy any other eligibility requirements prescribed by law for the office.

### DIRECT ALL QUESTIONS TO ONE OF THE FOLLOWING

(Please note school district employees are not allowed or authorized by law to use school district resources, including paid work time, to create or distribute political advertising or to provide candidates with legal advice or guidance related to the candidate's campaign or any measure on the ballot.)

Texas Secretary of State .....	1.800.252.8683
Election Questions	
Texas Ethics Commission .....	1.512.463.5800
Questions regarding finances, contributions, expenditures, and required reports.	
Texas Association of School Boards .....	1.800.580.5345
Legal Questions.	

### EARLY VOTING AND POLLING LOCATIONS

Polling and Early Voting dates, times, and locations can be found as it becomes available on the PISD website @ <https://www1.pasadenaisd.org/> • School Board • Election Information

**PASADENA INDEPENDENT SCHOOL DISTRICT**  
**Board of Trustees Election**  
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**BOARD OF TRUSTEES 2022-2023**

Position # 1, Term Ends 2025	Paola Gonzalez-Fusilier, Member
Position # 2, Term Ends 2025	Crystal Davila, Member
Position # 3, Term Ends 2025	Nelda Sullivan, Vice President
Position # 4, Term Ends 2025	Casey Phelan, Secretary
Position # 5, Term Ends 2023	Kenny Fernandez, Asst. Secretary
Position # 6, Term Ends 2023	Marshall Kendrick, Member
Position # 7, Term Ends 2023	Vickie Morgan, President

**MAILING ADDRESS**

School Board Members  
c/o Joan Jordan  
Superintendent's Office  
1515 Cherrybrook Lane  
Pasadena, Texas 77502

713.740.0243 phone  
713.740.4040 fax

**CANDIDATE/OFFICEHOLDER CAMPAIGN FINANCE REPORTS**  
**Form C/OH**

(Please refer to the Campaign Finance Guide for Candidates and Officeholders.)

**SEMIANNUAL REPORTS**

- **January 17**
- **July 17**

**REPORTS DUE 30 DAYS and 8 DAYS BEFORE AN ELECTION**

- **Thursday, April 6, 2023** - First report is due 30 days before election no later than 5:00 p.m.
- **Friday, April 28, 2023** - Second report is due 8 days before the election no later than 5:00 p.m.

If the due date for a report falls on a Saturday, Sunday, or legal holiday, the report is due on the next regular business day in the PISD Election Office (Room F-6).